## **Glen Eira Adult Learning Centre Inc.**

COMPLAINT & APPEALS	QAFRM
Details of person making the complaint or appeal: <sup>1i</sup>	
Name:	
Address:	
Phone number:	
Details of complaint or appeal:	
Signature: Date:	
Office Use Only Complaint or appeal referred to:	
Name:Date:	
Action/decision:	

 $<sup>^{1}</sup>$  GEALC will abide by its privacy policy in regard to the collection and dissemination of personal information. Refer to the Policy Manual Section 8.12